



MACDILL AFB HONORS & CEREMONIES
 2410 Florida Keys Ave. Bldg 307, MacDill AFB, FL 33621
 COMM: (813) 828-5190 FAX: (813) 828-8507
 EMAIL: honorguard-2@us.af.mil



MILITARY OFFICIAL FUNCTIONS COLORS REQUEST FORM

(Please write legibly and provide all information)

1. Requesting Company Name: _____

2. Point of Contact Name: _____

3. Company Address: _____

City: _____ Zip: _____

4. Tel: _____ Fax: _____

5. Location Name: _____

6. Location Address: _____

City: _____ Zip: _____ County: _____

7. Tel: _____ Fax: _____

8. Colors Request Type (Circle all that apply):

Choose One: Post & Go or Present& Go Flag Fold Ceremony Memorial Service Parade

9. Event Name: _____

10. Date of Ceremony: _____ Time of Ceremony: _____

11. Additional Information: _____

Notes:

- Please call the MacDill AFB Honor Guard office at 813-828-5190 or 813-828-5190 to ensure we have received your request.
- Public Affairs approval is required for all military and community functions.
- Once approval from 6 AMW Public Affairs has been granted and your request has been received by Honor Guard via fax or email (see top of page for information), your event will be confirmed by the Honor Guard team 24-48 hours in advance.
- The MacDill AFB Honor Guard must support all congressionally mandated Air Force Military Funeral Honors. There is a possibility that manning will not allow MAFB honor guard to support your request and you may receive a cancellation notice as little as 12 hours' prior to the event.

FOR HONOR GUARD USE ONLY

Confirmed by: _____ Date: _____ Time: _____

Confirmed with: _____