



MACDILL AFB HONORS & CEREMONIES

2410 Florida Keys Ave. Bldg 307, MacDill AFB, FL
33621 COMM: (813) 828-5190 FAX: (813) 828-8507
EMAIL: honorguard-2@us.af.mil



MILITARY FUNERAL HONORS REQUEST FORM

(Please write legibly and provide all information)

If military funeral honors are NOT being requested for honorably discharged U.S. Air Force members, please call the appropriate Service:

Army: Phone: (800) 557-7408/ Fax: (912) 767-6289
Marine: Phone: (866) 826-3628/ Fax: (703) 432-9248

Navy: Phone: (904) 542-9807/ Fax: (904) 542-3851
Coast Guard: Phone: (786) 367-6822/ Fax: (305) 535-4397

1. Date of service: _____ Time of service (at gravesite): _____

2. Location: _____ City: _____ Zip: _____
Address: _____ County: _____

3. Deceased Name: _____

4. Full Social Security Number: _____ Rank: _____

5. Branch of Service and Status (**Circle ALL that apply**):

Air Force Active Duty Retired Veteran Reserve Guard

6. Status of Remains (Mark one) Casket Cremation

7. If casket, approximate weight (including deceased): _____

8. Next of Kin: _____ Relationship: _____

9. NOK Address: _____ City: _____
State: _____ Zip: _____ Telephone: _____

10. Funeral Home: _____

Point of Contact: _____ Email: _____

Address: _____ City: _____

State: _____ Zip: _____ Tel: _____ Fax: _____

11. Identify POC for MFH coordination/Special Requests/Notes:

NOTES:

- Attach a Copy of the DD214/Retirement Order and/or service validation. If validation cannot be provided, please contact the Veterans Administration for assistance at (800) 535-1117.
- Please fax/email this form and service validation form(s) to (813) 828-8507 and call for verbal conformation at (813) 828-5190 or (813) 828-5191. You must have verbal confirmation from the MacDill AFB Honor Guard administrative office before any details will be performed.
- We no longer offer Military Chaplains upon request.
- If a TAPS is desired to be played live, please go to www.buglesacrossamerica.org to schedule.
- All honors are verified by team members 24-48 hours in advance to ensure no changes have been made.

FOR HONOR GUARD USE ONLY

LV@ _____ SVC TIME _____ DIST _____

____ Confirm Req-Date _____ Time _____ POC _____

____ Confirm Status (DEERS/Documents)

____ Scheduled on office white board

____ 48 hr. Verification-Date _____ Time _____ POC _____

____ 12 hr. Verification (status, name, location, date, time, team)

____ Flag Provided by _____