



DEPARTMENT OF THE AIR FORCE
6TH AIR REFUELING WING (AMC)
MACDILL AIR FORCE BASE, FLORIDA

8 JAN 2026

MEMORANDUM FOR LODGING STAFF

FROM: 6 FSS/FSVL Lodging Manager (Paul A. W. Chong)

SUBJECT: MacDill Inn Space Available Policy

1. Space Available Policy
 - a. Space A for VQR1P is 60 days in advance with an initial stay of up to 2 weeks.
 - b. Space A for ODVIP is 14 days in advance with an initial stay of up to 1 week, maximum of 14 days.
 - c. TLF's can be reserved w/children 14 days in advance w/an initial stay of up to 1 week.
 - One-Bedroom TLF's may be sold to couples without children 7 days in advance.
 - d. Any TLF can be sold to anyone 1 day in advance or same day with an initial stay of up to 1 week
 - e. Pet TLF's w/family is 7 days in advance and Pet TLF w/o family is 3 days in advance w/ max. stay of 7 days.
 - f. Extended stays may be authorized on a day-by-day basis.
 - g. Pets are restricted to 1st Floor A-Wing, rooms 5140 – 5155.
 - h. Although Service animals can stay anywhere the preference is 1st Floor A-Wing, rooms 5140 – 5155.
2. The Lodging Manager, Assistant Lodging Manager, or Guest Services Manager may approve special requests on a case-by-case basis.

CHONG.PAUL.A W.1021541806
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Digitally signed by
CHONG.PAUL.A W.1021541806
Date: 2026.01.13 11:20:26 -0500

PAUL A. W. CHONG, NAF IV

Lodging Manager