

# MacDill FamCamp Firearm Check-In Procedures

## Purpose

To ensure the safety and security of all guests and personnel at FamCamp, all privately owned firearms brought onto installation property must be properly declared and registered in accordance with applicable Air Force guidance.

These procedures are established under the authority of:

- AFMAN 31-301, Volume 2
- AFMAN 71-102

Compliance with these procedures is mandatory.

## Firearm Check-In Procedure

### 1. Declare Firearms During Check-In

Upon arrival at FamCamp, guests must immediately inform the Recreation Aid assisting with their check-in if they have any firearms in their possession.

### 2. No Carrying on Your Person

Guests are permitted to possess firearms while staying at FamCamp; however, firearms are **not authorized to be carried on your person** while within FamCamp facilities or during the check-in process.

### 3. Receive Registration Documentation

The Recreation Aid will provide the guest with the required firearm registration form.

### 4. Complete Required Form

Guests must fully complete the registration paperwork provided during check-in.

### 5. Report to the Armory

After completing the form, guests are required to take the documentation to the MacDill Armory for official firearm registration.

### 6. Mandatory Registration

All firearms brought onto the installation must be registered. **There are no exceptions to this requirement.**

## Non-Compliance

Failure to declare or register a firearm may result in immediate administrative action. Guests found possessing an unregistered firearm may be asked to leave FamCamp immediately and may be subject to additional installation procedures or disciplinary actions.

These procedures are in place to maintain the safety and well-being of all FamCamp guests and staff.

Thank you for helping us maintain a safe environment for everyone.